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First Nations and Inuit Health Branch

Alberta Region

Fall 2013

RAI-HC UPDATE

Home Care Reporting System – HCRS interRAI Contact Assessment (RAI-CA) and interRAI Home Care (RAI-HC)

Five new sites added!

The First Nations and Inuit Health Branch Home Care Reporting System (HCRS) Project in Alberta recently welcomed the following five additional sites, representing seven communities:

1. Enoch Cree Nation
2. Siksika Nation
3. Bigstone Cree Nation
4. Sucker Creek First Nation and
5. North Peace Tribal Council serving the communities of:
   a. Beaver First Nation
   b. Dene Thà First Nation
   c. Tallcree First Nation

These new sites, together with our existing six pilot sites (Blood Tribe, Frog Lake, Woodland Cree, Peerless/Trout Lake, Whitefish Lake and Loon River), make a grand total of thirteen sites in Alberta!

With that, we've been having a busy Fall with training and getting our new sites up and running. So, there will be much more to come in our next update.

Responsibilities of a Custodian

We have been receiving many questions about the responsibilities of a Custodian. So, we have decided to provide an excerpt from the *Act* here.

A custodian must take reasonable steps in accordance with the regulations to maintain administrative, technical and physical safeguards that will
(a) protect the confidentiality of health information that is in its custody or under its control and the privacy of the individuals who are the subjects of that information,
(b) protect the confidentiality of health information that is to be stored or used in a jurisdiction outside Alberta or that is to be disclosed by the custodian to a person in a jurisdiction outside Alberta and the privacy of the individuals who are the subjects of that information,
(c) protect against any reasonably anticipated
   (i) threat or hazard to the security or integrity of the health information or of loss of the health information, or
   (ii) unauthorized use, disclosure or modification of the
      A. health information or unauthorized access to the health information, and
(d) otherwise ensure compliance with this Act by the custodian and its affiliates.

Reference: *Health Information Act – Part 6 Duties and Powers of Custodians Relating to Health Information, Section 60*
<u>Duty to Protect Health Information:</u> 60(1)

For more information, visit:
www.assembly.ab.ca

Canada

Important Tidbits

interRAI 2013 Conference
I was fortunate to attend the interRAI 2013 Conference held in Ottawa in early October. There was a lot of interest expressed, from the opening remarks to conference attendees, in First Nations in Alberta using the RAI tools. Folks there told me, over and over again, how having more First Nations communities / representation at the next interRAI 2014 conference would be welcome!
So, to all our sites out there, if you're interested in participating at next year's conference, either through a presentation or poster presentation, please let us know and we'll work together to achieve this!
-Toby

Education/Training

Data upload has begun! Were please to say that data from 5 pilot sites has been uploaded successfully, were still working with one more site doing a bit a clean-up and soon their data will be ready for upload. Congratulations to all our pilot sites for a great job in getting their data ready. Soon some e-reports should be arriving in your inbox, once received; CIHI will be hosting a webinar to show us how to best use the reports for long term planning.

Training has begun with our new sites; we all came together in mid-October to learn more about the software and how to enter demographic information. On November 7 & 8, 2013, the new sites will be coming together once again for more training, this time on "Coding the RAI-HC for beginners."

For our existing sites, please remember to advise our office as soon as possible when new Registered Nurses for Home Care have been hired, you do this by completing the form titled "HCRS Project Notice of Staffing Change." If you need another copy of this form, please go to www.onehealth.ca, then over to the 'forms tab', choose Home and Community Care, you'll find the form there. Otherwise, contact our office and we will send you another one.

Note for Pilot Sites: Training for new staff begins with you, now that you're an experienced user of the RAI tools, you have the talent and ability to train new staff, especially the part on demographic information and show new staff the look and feel of the software. New staff will still be required to complete the CIHI on-line module, once that is completed, and you feel more training is needed, please contact our office and we'll be please to assist. Please note: After completing modules, please remember to fax or email a copy of your certificate to our office so that we can update our database.

Please note, that our Regional Education position is vacant, in the meantime, for any Education/Training concerns, questions, or queries, please contact the HCRS Project Manager.

Who should I call?

Help Desk Numbers

For hardware problems (such as unable to turn on computer or computer screen is frozen, etc.), call TSAG at
1-888-999-3356.

For issues when logged into *Momentum* software, call Kelly at
1-877-231-3836, ext. 296.

Alberta Region FNIHB – *HCRS Contacts*

Lorene Weigelt,
Regional Coordinator,
HCCP

Sibi Abraham,
Systems Analyst

For information on the HCRS project, please call Toby Pascal, Project Manager at
780-495-3963 or email
toby.pascal@hc-sc.gc.ca

Thank you!