**9.3 Appendix C: Surveillance - Checklists, Tools, Resources**

| **Action** | **Responsibility**  (Who will do what?) | **How will the Action be completed?** | **Status**  (Not Started,  In progress, Complete) | **Comments** |
| --- | --- | --- | --- | --- |
| Conduct routine ILI surveillance activities (weekly). |  |  |  |  |
| Ensure routine surveillance practices are occurring in child care facilities (i.e. absenteeism reporting to Health Centre). |  |  |  |  |
| Ensure routine surveillance practices are occurring in schools, LTCF/elders lodges. |  |  |  |  |
| Notify FNIHB-AB of any suspected ILI outbreaks or unusual ILI activity occurring in the community. |  |  |  |  |
| Investigate suspected ILI outbreaks/ unusual ILI activity, in collaboration with FNIHB-AB. |  |  |  |  |
| Implement CDE surveillance activities, as indicated by FNIHB-AB. |  |  |  |  |
| Report specified CDE surveillance information to FNIHB-AB, per determined process/frequency. |  |  |  |  |
| Adjust surveillance activities and processes, as indicated by FNIHB-AB. |  |  |  |  |
| Inform/update Leadership of CDE surveillance activities, as required. |  |  |  |  |

**TOOLS/RESOURCES**

Line List for Schools or Child Care Facilities - stand alone document, see link under Appendix C