**Communicable Disease Emergency Plan Checklist**

This document will assist you in determining if your communicable disease emergency plan is up to date, and will help identify strengths and areas of improvement. Please check off the boxes of the sections that can be found in your community’s Communicable Disease Emergency plan.

Rate these sections on a scale of 1 to 4.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CDE Plan Section** | **It is included and up-to-date** | **It needs revision** | **It needs to be added** | **It does not apply** |
| * A plan to review, maintain, and distribute the CDE plan. | 1 | 2 | 3 | 4 |
| * A plan to provide training and exercises to individuals who have a role during a CDE. | 1 | 2 | 3 | 4 |
| * Roles and responsibilities of different levels of government during a CDE are clearly identified and confirmed (Community, Provincial, and Federal). | 1 | 2 | 3 | 4 |
| * Mutual aid agreements with nearby communities. | 1 | 2 | 3 | 4 |
| * When the CDE plan will be activated and deactivated. | 1 | 2 | 3 | 4 |
| * A plan on how to communicate information and advice to community members about the CDE. | 1 | 2 | 3 | 4 |
| **CDE Plan Section** | **It is included and up-to-date** | **It needs revision** | **It needs to be added** | **It does not apply** |
| * A surveillance plan. | 1 | 2 | 3 | 4 |
| * A list of Public Health Measures to consider implementing during a CDE. | 1 | 2 | 3 | 4 |
| * A list of community essential services during a pandemic | 1 | 2 | 3 | 4 |
| * Infection Prevention and Control measures are in place. | 1 | 2 | 3 | 4 |
| * Laboratory Services are identified. | 1 | 2 | 3 | 4 |
| * An antiviral medication plan. | 1 | 2 | 3 | 4 |
| * A vaccination plan. | 1 | 2 | 3 | 4 |
| * A continuity of health operations plan. | 1 | 2 | 3 | 4 |
| * Ethical considerations guidelines. | 1 | 2 | 3 | 4 |
| * A guide to debrief after the CDE. | 1 | 2 | 3 | 4 |
| * A community recovery plan. | 1 | 2 | 3 | 4 |
| * List and contact information of volunteers | 1 | 2 | 3 | 4 |
| * List and contact information of internal and external departments and community partners. | 1 | 2 | 3 | 4 |

November 2020